



## **Board Meeting Minutes Oct 18, 2017**

### **Attendance:**

Public: Greg Lay

Staff: Ronnie Carmen, Sabrina Mutterer, Jeff Reyden

Board: Steve Anderson, Tara Clapp, Steve Fawcett, Marie-Ange Fournier-Beck, Jeff Mattes, Robin Mercy, Andy Shadrack, Chris Webster (Absent: Ross Lake)

Motion made to adopt amended agenda with addition of: New Business –  
d) Winter in the Forest 2018 and removal of b) monthly office fees. Carried.

Motion made to adopt minutes of Sep 18, 2017 meeting. Carried.

**Treasurer's Report** was received and accounts payable was amended and approved.

**Management Team Monthly Report** was received with the following actions taken:

a) Motion was made to proceed with the harvesting of CP 40. Carried. Motion was made for Jeff R. to draft a note requesting Section 16 recreation approval, to be signed by the Acting Board Chair, Steve, and submitted to Justin Dexter, Parks Branch. Carried.

b) Motion was made to authorize the Management Team to release 75% of the contract deposit for CP36 (Keen Ck) pending their assessment of all obligations having been fulfilled. Carried.

### **Unfinished Business**

a) Complaints have been received again about the illegal dumping on Branch 7. Andy will arrange a meeting with Amy, RDCK, and Jeff R to discuss solutions for this problem and report back to the board.

b) Earl Grey Trail final report will be prepared and submitted by Sabrina.

### **New Business**

a) Trails Initiative Project – Steve A and Marie Ange will represent KDCFS at meetings of local user groups to update current trail management and phase 2 of the Trail Alliance.

b) Motion was made to change the weekly office day from Tuesday, to Wednesday. Carried. Ronnie will circulate change to the public.

c) Motion was made to accept the Kaslo Housing Society request by Erika Bird, to continue to organize the Winter in the Forest event for 2018. Carried.

d) Motion was made to develop a policy and process for the future awarding of the annual Winter in the Forest event which will allow all interested groups a chance to participate. Carried.

### **Committee Reports:**

**Finance/Budget: In Camera discussion-** Management contract, PWP exit agreement. Motions approved: a) Special meeting to discuss draft management contract will be held on Wed, Oct 25<sup>th</sup> at 6:00pm.

b) Motion to authorize funding of up to \$1000 for Tara to obtain legal review of contracts.

c) Motion to request the Management Team prepare an interim service agreement for review and signage by Jeff M and Steve A. Carried.

d) Motion to accept Leede Jones Gable proposal. Carried.

**Community Communications:** Andy suggested formal introduction of our new Management Team be circulated to the public as soon as the contract is signed.

**Public Input: (time to allow guests to communicate with board members -15min max.)**

**Meeting adjourned at 9:30pm.**

