



Management Team Report – February 2018

Forest License Events

Harvesting and Development

We have concluded our management business with PWP. The cheque was mailed out on March 1 leaving us with an amended Nova Scotia bank draft of \$5,500 to complete CP 36 clean up in Keen Creek.

We received two harvesting proposals for CP40 and CP39 at Buchanan Face and have made our choice.

Silviculture

Wildhorse Forestry Services, our planting contractor, has scheduled our work into the 4 weeks between mid May to mid June, 2018. Judging by the snow depth this spring, this schedule will meet our elevation constraints but has also prevented us from collaborating with PWP/CCC in the rental of the Curling rink as a cold storage facility for seedlings. The facility requires occupation from the end of March forward. We will instead operate from PRT facilities and use centralized field caches to thaw seedlings.

Internal Affairs

Our credit card application with KSCU has been rejected. KDCFS managers and bookkeeper decided this unacceptable considering what we are asking for, that we have held a business account with KSCU since the late 1980's and that hold funds currently in excess of \$500,000 in KSCU accounts. KSCU's customer care and service is complacent and lacks professionalism, which is a complaint heard from other local organizations who have switched to other banking institutions of late. We have made inquiries with RBC in Nelson who is interested in our business and are ready to transfer funds if approved by the Board.

The new KDCFS website is approximately 85% complete and is on schedule to go up prior to the April AGM. Preparations for the AGM are ongoing, notices to members have mailed out.

We are working on a Director's binder to facilitate orientation of new Directors to the Society. A list of contents is provided in the Board Office Hub: *BDmeeting/Information only/New Directors' Binder*.

We were fortunate to snag a copy of SAGE bookkeeping software on sale which Carol will set up with input from NACFOR staff during the remainder of March and beginning of April. She will be in good shape for the start of our field season.

Andy has forwarded a template of a comprehensive Directors' Accountability Agreement provided by Susan Mulkey. (*Board Office Hub: BDmeeting/Governance and Decision making/Bylaws and Policies*). It integrates the requirements for a Directors' Consent, Qualification, Confidentiality and Conflict of Interest statement under Sections 43 (Directors must be qualified), 53 (Duties of directors), Division 4 (Directors' Conflict of Interest) of the Societies Act. The form can also be adapted to cover Sec. 61 and 62: Senior Managers. For immediate use.

The 2018 Board Governance Schedule is ready for adoption.

Building Partnerships

We have scheduled a meeting with NACFOR management and staff for April 5, 2018. We have arranged for Carol, our bookkeeper, to consult with NACFOR's bookkeeping staff prior to our meeting to grow relationships in kindred organizations and learn how other CFs cost track their projects.



Management Team Recommendations

1. Adoption of the Directors' and Managers' Accountability Agreement
2. Approve transfer of KDCFS banking from KSCU to RBC Nelson
3. Adoption of the Board Governance Schedule 2018
4. Re-approval of Final Annual Operating Budget to present to membership at AGM