



KDCFS MINUTES for April 11 Regular Board Meeting

MISSION STATEMENT: *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

Call meeting to order at 6:00 PM

Attendees: Steve Anderson (Chair); Steve Fawcett (Secretary); Tara Clapp (Treasurer); Marie-Ange Fournier-Beck, Chris Webster, Robyn Mercy; Stephen Neville, (Directors); Jeff Reyden, Sabrina Mutterer, (Management Team); Carol Brown, (Bookkeeper). Absent: Ross Lake (Vice Chair)

Adoption of the AGENDA

Additions to the Agenda: Norms – Tara C. (Section D-3): Review of Committee members – Steve A (A-2);

- **Motion:** that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Agenda April 11, 2018 as revised.
Moved: Chris Webster Carried

Adoption of Minutes

- **Motion:** that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting minutes of March 14, 2018.
Moved: Steve Anderson Carried

Treasurer Report

- **Motion:** Approval of monthly accounts
Moved: Robin Mercy Carried

AGENDA ITEMS

A. 2018 Board of Directors – Positions of Office

1. By silent election: Steve Anderson - Chair; Ross Lake - Vice Chair. By election: Steve Fawcett (Secretary); Tara Clapp (Treasurer).
2. Confirmation of Committees and participants:

- **MOTION:** change the name of Operations/Management/Personnel committee to Personnel Committee
Moved: Steve Anderson Carried

- Finance/Budget; Steve Anderson, Steve Fawcett, Tara Clapp; Ross Lake
- Long-term planning; Robin Mercy; Chris Webster; Steve Anderson; Marie-Ange Fournier-Beck; Public: Greg Lay
- Governance/Policy; Ross Lake; Steve Fawcett; Tara Clapp
- Community Communications; Marie-Ange Fournier-Beck; Steve Fawcett; Stephen Neville
- Personnel; Ross Lake; Steve Anderson; Stephen Neville
- Fire Interface: Steve Anderson; Chris Webster; Robin Mercy

Discussion: Management to provide Committee support where requested. Committees are open to public participation, which should be encouraged.

B. Manager's Report: Questions and Answers

Questions and Clarifications

C. Management Recommendations – Items requiring Decision Making

1. Signing of "CF Director Accountability Agreement"; Directors, Managers.
 - Signed at end of meeting –
2. Adoption of the Board Governance Policy as revised for the KDCFS, including the replacement of the stand-alone 2013 Conflict of Interest Policy.

Discussion: directors did not review prior to meeting

- **MOTION:** refer to Governance/Policy committee for review and recommendation at May 9 meeting.
Moved: Tara Clapp Carried

3. Adoption of the amended KDCFS Roles and Responsibilities Chart.

- **MOTION:** to adopt
Moved: Tara Clapp Carried

4. Investment options for Legacy Fund.

- **REFERED:** Finance Committee to review and recommend for May 9 meeting.

D. Items for Discussion only

1. Kaslo 125 Ad in "The Claim" Kaslo Heritage Newspaper: Directors will meet for a group photo.
2. Website contact preference for Directors
 - **MOTION:** name and photo only. Contact will be KDCFS Manager email.
Moved: Tara Clapp Carried
3. Directors' Binder. **POSTPONED**
4. Norms – organizational conduct and expectations– Board communications.

Discussion. Board/Management communication to be on May 9 Agenda

In camera – N/A

Meeting adjourned at 7:50 p.m.