



# KDCFS MEETING MINUTES

for August 7, 2018 Regular Board Meeting

**MISSION STATEMENT:** *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

*Call meeting to order at 6:30 PM.*

Attendees: Steve Anderson (Chair); Steve Fawcett (Secretary); Tara Clapp (Treasurer); Marie-Ange Fournier-Beck, Chris Webster, Stephen Neville, Robin Mercy (Directors); Jeff Reyden, Sabrina Mutterer (Management Team); Carol Brown (Bookkeeper). Absent: Ross Lake (Vice-Chair). Meeting held at Kaslo Fire Hall.

## Adoption of the AGENDA

**Motion:** that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting agenda of August 7, 2018. **Adopted with Board Discussion - Points #1 & 2 deferred to a future meeting.**

Moved: Steve Anderson Carried

## Adoption of Minutes

**Motion:** that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting minutes of June 13, 2018.

Moved: Steve Anderson Carried

## Treasurer Report

**Motion:** to receive and accept Treasurer Report

Moved: Chris Webster Carried

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## AGENDA ITEMS

### A. Manager's Report: Questions and Answers

*Questions and Clarifications*

### B. Management Recommendations - Items Requiring Decision Making

1. Change of Board meeting dates to the 3<sup>rd</sup> Wednesday on the month. This would allow bookkeeping to receive late bank statements and incorporate last minute invoicing into the budget in the first week of the month and send financials out to the Board a week prior to the meeting.

Amendment: Change meeting time to 6:30 p.m.

**Motion:** move to change meeting to third week of the month starting at 6:30 p.m.

Moved: Tara Clapp Carried

2. Schedule Finance CTE meeting to discuss Investment / Legacy Fund Policy at the September Board meeting. Discussion and decision to hold meeting on September 12<sup>th</sup> at 7:00 p.m.

### C. Committee Reports

1. **Draft Finance CTE Policy updates – “Financial Governance Policy and Financial Management Policy”.**

Presenter: Tara Clapp.

**Motion:** to accept Policies as proposed by CTE.

Moved: Tara Carried

2. **Draft Policy CTE: Contingency Fund Policy update**

Presenter: Steve Anderson

Discussion: pre-harvest risk assessment, lack of historic water data on most surface water sources. Crisis management principles, responsibilities. 2005 Watershed Contingency Plans to be reviewed by management for future Board discussion. Current budget priorities.

**Motion:** (Tara) to accept CTE Draft Contingency Fund Policy with changes to Limitations Point 1 wording: "The Contingency Fund will be built up to an amount of \$100,000, consistent with the business plan".

Moved: Chris Webster Carried

3. Draft Disposition of KDCFS information – Steve F. Referred back to committee.

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**D. Items for Board Discussion**

1. [Woody waste disposal: is burying slash a carbon/environmentally effective option?] **deferred.**
2. [Planning of NPA internal governance meeting in October (Tara C. organizing)] **deferred**
3. Littering – Public education campaign. Another Branch 7 offender was spotted. Publicity campaign could entail a "Volunteer Clean-up Day" with hot dogs, etc.
4. Avalanche debris deposited in CP18-1 and Kemp tributaries (Josephine Ck) from 2010 True Blue wildfire. Salvage opportunities, breakage, char and checking - poor log grades, silviculture losses, added future events from standing snags remaining above, riparian zone sensitivity, economics - upgrades necessary to spur and forwarding trail. Chris Webster volunteers to view with a logger. Management will consult with geoscientist regarding future risk to Kemp watershed.

**E. Community Comments:** no public present.

**F. In-Camera session starting at 8:00 p.m.**

1. 2018/2019 Harvesting
2. Firewood Raffle/Fundraising update

Out of In-Camera session and meeting adjourned: 8:15 p.m.