



# KDCFS MEETING MINUTES

for the December 12, 2018 Regular Board Meeting

---

*MISSION STATEMENT: The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

*Call meeting to order at 6:30 PM.*

Attendees: Steve Anderson (Chair); Steve Fawcett (Secretary); Tara Clapp (Treasurer); Neil Johnson, Robin Mercy (Directors); Jeff Reyden, Sabrina Mutterer (Management Team); Carol Brown (Bookkeeper). Absent: Steven Neville, Marie-Ange Fournier-Beck, Directors.

Guest: Greg Lay

## Adoption of the AGENDA

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting agenda of December 12, 2018.

**Moved: Neil Johnson**

**Carried**

## Adoption of Minutes

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting minutes of November 21, 2018.

**Moved: Steve Fawcett**

**Carried**

## Treasurer Report

Receive Treasurer Report. Treasurer reported that the silviculture liability will be restated in the year-end financials and that management will provide a reasonable plan to address the liability prior to the AGM.

**Motion to receive report: Robin Mercy**

**Carried**

---

## AGENDA ITEMS

Board Chair, Steve Anderson, presented gift cards of thanks to Management team Jeff Reyden and Sabrina Mutterer for their excellent work this year; as well as a card of thanks and gift certificate to Carol Brown, bookkeeper, for her efforts on behalf of the KDCFS. The directors received a card of appreciation and a bottle of wine each from the management team to acknowledge their volunteer efforts to the Society.

## A. Governance

### Committee Reports

**Management Review:** Personnel CTE consisting of Directors Anderson and Johnson (Director Neville was unable to participate) presented the management team with their independent and informal review of management's first year performance. Their overall message commended management on the high degree of dedication, organization, transparency, initiative, independence and effectiveness. Director Johnson suggested that management educate the Board on forestry subjects at Board Meetings and highlighted forest health of particular interest. Management was questioned how forest health concerns presently are recorded and responded that electronic office operations contained a folder with Forest Health information. Directors suggested management could create a visual medium of forest health occurrences within the tenure to assist the Board in tracking problems. Management replied that the KDCFS tenure was not experiencing forest health outbreaks outside the normal range at this time and the current protocol of monthly Management Reports presented at Board meetings served to inform Directors if anything unusual or of concern was found. Management will present a forest health overview in the January Management Team report.

**Motion to accept report.**

Moved: Neil Johnson

Carried

