



KDCFS Regular Board Meeting Minutes - January 16, 2019

MISSION STATEMENT: *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

Attendees: Steve Anderson (Chair); Steve Fawcett (Secretary); Tara Clapp (Treasurer); Stephen Neville (Vice-chair), Marie-Ange Fournier-Beck, (Directors); Jeff Reyden, Sabrina Mutterer (Management Team); Carol Brown, Heather Hamilton (Bookkeepers). Absent: Neil Johnson, Robin Mercy (Directors).
Guest: Lynn Bandura

Call meeting to order at 6:33 PM.

Vice chair Stephen Neville chaired the meeting under guidance of the Chair. Orientation to familiarize with baseline Robert's Rules of Order: once the Agenda has been adopted, the Chair's role is to move the meeting orderly through the agenda. A Chair's ruling can be challenged which is simply a means to allow the directors to have control of the meeting. A challenged motion requires 2/3 majority to pass.

Adoption of the AGENDA

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Agenda of January 16, 2019.

Moved to adopt: Tara Clapp Carried

Adoption of Minutes

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Minutes of December 12, 2018.

Moved to adopt: Steve Anderson Carried

Treasurer Report – Carol Brown clarified that there is approximately \$13,000 not on the balance sheet due to Stella Jones discrepancy. This will be added to the 2018 books before finalizing them.

Receive Treasurer Report

Moved to accept: Steve Fawcett Carried

AGENDA ITEMS

A. Governance

Committee Reports

2019 Annual Budget recommendation – Finance committee met with management to discuss 4 budget options – none of the options are projected to result in a profit for 2019. Management recommendation is Option #2 which will allow flexibility to adapt if log prices fall. Losses for 2019 are currently projected to be \$70,000 to \$155,000 after silviculture accrual.

B. Manager's Report

Questions and Answers

- **Mirror Lake Water Users have approved repairs to Bjerkness Creek diversion. Are other PODs present requiring consultation above the Mirror Lake Dam intakes?** Management will ensure any other users with intakes below the planned remediation are consulted.
- **Landscape Level Wildfire Protection Plan: would we benefit from FlamMap fire modelling like SIFCO did?** Perhaps but it is complicated by: controversy with changing risk assessment and modelling standards in the industry; steepness of the terrain surrounding our community will result in limited application; high cost of ~ \$25,000 is not covered in \$50,000 grant. Marie-Ange Fournier-Beck is mapping our LLWPP project. Risk mapping using climate, slope/aspect and vegetation data may be used to provide similar results.

Moved to accept report: Tara Clapp Carried

Recommendations

1. that the Board adopt Budget Option #2 from 4 presented options

Moved to adopt: Steve Anderson Carried

2. resolve that Heather Hamilton replace Carol Brown in the list of signing authorities for KDCFS bank accounts
Motion: that signing authority on all KDCFS accounts ([REDACTED]) be Steve Anderson (chair), Tara Clapp (treasurer), Jeff Reyden (Management), Sabrina Mutterer (Management), and newly added Heather Hamilton (Bookkeeper) replacing Carol Brown.
Moved by: Tara Clapp Carried
3. that Heather Hamilton is granted access to KDCFS post office box 789, replacing Carol Brown.
Moved by: Steve Anderson Carried

C. Items for Board Discussion

1. Introduction of Heather Hamilton, new KDCFS part time bookkeeping contractor – contract has already been signed.
2. Street Banner proposal for WIFF: VISTAPRINT 2.5'x12' = \$220 CAD + shipping – funding was included in the budget that has been approved so management can work with Tara to finalize and order.
3. AGM Resolutions from the Board. Housekeeping or significant Bylaw changes? – If any changes to the bylaws or special resolutions are to be brought to the AGM they need to be developed now. There is no interest in working on this but it is recommended to put a non-binding question to the members: Are members interested in longer-term memberships being available to purchase? AGM is scheduled for April 10th with the first board meeting following on April 17th.
4. AGM Committee: volunteers needed – Steve Anderson & Stephen Neville will assist Steve Fawcett
5. Received George and Irene Brinkman communication – the board is happy with the response the management team has sent. Small local saw mills primarily purchase large diameter logs to be efficient. Were KDCFS to purchase a sawmill it would not intend to compete with the current local sawmills as it would seek to develop a different product. The primary objective would be to benefit the community through job creation and as such would effect a positive result even when breaking even from a traditional business stand point.
6. Forest Health Status Update – deferred until February 20 meeting.

D. Community Comments - none

E. In-Camera

Proposed Business Strategy

Motion to adjourn by Marie-Ange Fournier-Beck Carried
Adjourned at 8:23pm.