



KDCFS Regular Board Meeting Minutes – October 21, 2020

MISSION STATEMENT: *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

Attendees: In person: Steve Anderson (Chair), Stephen Fawcett (Secretary), Jeff Mattes (Treasurer); Greg Lay (Director), Jeff Reyden, Sabrina Mutterer (Management Team); Alicia Sergeant (Bookkeeper) **Via Zoom:** Tara Lynne Clapp (Director)

Absentees: Tom Duchastel, Neil Johnson, Graham McKeller (Directors), Stephen Neville (Vice Chair)

Meeting called to order at 6:39pm

A. Preliminaries:

Adoption of the AGENDA

Attendance issue added to Agenda (number 6).

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Agenda of October 21, 2020

Moved to adopt: Jeff Mattes Carried

Adoption of Minutes

that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Minutes of September 30, 2020.

Moved to adopt: Stephen Fawcett Carried

Treasurer Report

Treasurer Report – no report. Financials available

AGENDA ITEMS

B. Governance

1. New Directors establishment of Terms. Jeff Matte term is 2020-2021
2. Election of Officers: Chair tabled to next meeting
3. Directors joining CTEs (see updated sheet).
4. Directors to read Governance Policy. Read, sign and return the Director Accountability Agreement. Chase up others that haven't sent yet.
5. Board Cloud Admin: Meeting to be set up to train any board members that require it.
6. Attendance Issue

New Board rule motioned by Greg Lay; If a Board member misses 3 meetings in a row without written notice, they will be dismissed from the Board.

Carried

Chair to send reminder out with meeting dates and new absentee protocol

C. Manager's Report

No questions

Recommendations

1. that the Business Plan deliverable in the 2018 Management contract is deferred until global developments stabilize.
2. that the development of a Strategic Plan be also deferred for the same reasons.

Motion by Stephen Fawcett – defer the request for a Business and Strategic Plan into the Management team's next contract. There it will be up for discussion during contract negotiations.

Carried

3. that management undertake a 10-15 year STI projection and analysis with a completion goal of April 30, 2021.

Motion by Jeff Mattes – amend for completion by the next AGM.

Carried

4. NPA assessment is out of date.

Motion by Tara Lynne Clapp – Management team and Tara to consider the categories in the last assessment, and then decide whether to have another one carried out.

Carried

5. Finance CTE meeting to convene prior to the November 18 Board meeting to evaluate management team's 2021 annual budget proposal.

6. Steve Anderson to reach out to the Housing Society about a possible 2021 WITF with Covid protocols.

D. Items for Board Discussion

1. WITF 2021 CTE and organizing. With / without Pandemics. Risk / Benefits. Dealt with in point C6.

E. Community Comments

1. Invite to Kaslo Housing Society Zoom session regarding affordable housing.
2. VOK and RDCK Appointees to submit monthly progress reports every BM.

F. In-Camera

Meeting adjourned at 8.20pm

Next Board Meeting: November 18th, 2020