



## KDCFS Regular Board Meeting Minutes – November 18, 2020

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*MISSION STATEMENT: The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

**Attendees: In person:** Steve Anderson (Chair), Stephen Fawcett (Secretary), Jeff Mattes (Treasurer); Greg Lay, Tom Duchastel, Neil Johnson (Directors), Jeff Reyden, Sabrina Mutterer (Management Team); Alicia Sergeant (Bookkeeper)  
**Via Zoom:** Graham McKellar (Director)      **Absentee with regret:**, Stephen Neville

Meeting called to order at 6:33pm

### **A. Preliminaries:**

#### **Adoption of the AGENDA**

Additions: VOK & RDCK Appointees to submit progress reports (Governance # 5).  
BBG report update (In-Camera) .

- that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Agenda of November 18, 2020

Moved to adopt: Neil Johnson

Carried

#### **Adoption of Minutes**

- that the Board of Directors adopt the Kaslo and District Community Forest Regular Meeting Minutes of October 21, 2020.

Change: VOK and RDCK appointee comments move to Discussion Items.

Moved to adopt: Neil Johnson

Carried

#### **Treasurer Report**

Treasurer Report – Financials presented. Interest breakdown explained by Managers.

Question: are we on track to hit logging income target?

Answer: Yes should be close

Treasurer request to add Legacy Fund discussion (Mutual Fund Investment) to next meeting Agenda.

Moved to adopt: Tom Duchastel

Carried

## **AGENDA ITEMS**

### **B. Governance**

1. Election of Vice Chair. Board agrees that Stephen Neville continue as Vice Chair if he accepts. Chair to confirm with Stephen Neville.
2. Resignation of Director Tara Lynne Clapp. Chair has accepted resignation and would like to publicly thank Tara for her hard work and dedication during her time with the Board. Her energy and passion will be missed.
3. Vacant Seat. Discussion In-Camera.
4. Director Johnson promotional video. Has purchased drone and has started to film footage. Would like to come up with concept to show the value of the KDCFS which can be used on Facebook and the website. This will be as a donation to the organisation. Video will be 5 minutes max. Management and Board request consultation on content and message and will vet video once complete.
5. Added: Motion presented that VOK and RDCK appointees liaise information flow between stakeholders. Appointees to ask their appointing body for their mandate, and communicate this motion to them.

## **C. Manager's Report**

Question: we have purchased a scale site?

Management Answer: It is a free of charge permit given by FLNRORD to hand-scale logs by the holder at a designated site. It means we can drop, re-manufacture and hand-scale a load of logs if needed.

Question: How much have we sold Firewood for? What's the cost?

Management Answer: \$2500 for truck load. Costs around \$2000-2100.

### ***Management Recommendations***

1. that Treasurer Jeff Mattes replaces Tara Clapp in the list of financial signing authorities in KDCFS business. This will update the list of financial signers to: Steve Anderson, Jeff Mattes, Jeff Reyden, Sabrina Mutterer.

Moved by Stephen Fawcett.

Carried

2. that KDCFS bookkeeper Alicia Sergeant is added to the list of financial signing authorities.

Moved by Jeff Mattes

Carried

3. that the Board ratify Option #1 of the 2021 Annual Budget prepared by Managers

Finance CTE met and have recommended Option #1 as offers more opportunity for the society down the road

Question: What is involved in the proposed Silviculture Sanitation spacing?

Management Answer: It is an opportunity for the Society to practice Intensive Silviculture and improve stand health and future productivity. Currently the young stand contains dense and diseased Pli regeneration with poor survival adding increased wild-fire risk over time as mortality progresses. Other young and healthy tree species are establishing under the diseased canopy, which should be released.

Moved by Jeff Mattes

Carried

4. Management Contract renewal and performance review. Steve Anderson and Neil Johnson added to Personnel CTE with Jeff Mattes. Will meet in early December to provide both, a 2020 Management performance audit and review/renew the management contract.

## **D. Items for Board Discussion**

1. WITF 2021 update. Met with WITF organizers. Due to Covid, the structure will have to change. Thinking on the lines of designated stations which will be separate. WITF CTE would like to go ahead and try to organize something. Will not be the same as previous years due to limited numbers and physical distancing. Organizers to reach out to organisations that are usually involved to discuss new structure. WITFCTE report back when there is an update.

## **E. Community Comments**

none

## **F. In-Camera**

1. Vacant Seat.
2. Venture Study.

Meeting adjourned at 7.47pm

Next Board Meeting: December 9th, 2020