



## KDCFS Regular Board Meeting Minutes – Feb 23rd 2022

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**MISSION STATEMENT:** *The Kaslo and District Community Forest Society (KDCFS) will manage the diversity of values of the Community Forest in an ecologically responsible and fiscally accountable manner on behalf of the people of Kaslo and Area D.*

**Attendees:** Steve Anderson (Chair), Stephen Fawcett (Secretary), Doug Drain, Greg Lay, Stephen Neville, Neil Johnson (Directors), Jeff Reyden, Tyler Hodgkinson (Management Team); Alicia Sergeant (Bookkeeper)

**Absent with notice:** Jeff Mattes (Treasurer), Chris Webster (Vice Chair) Tom Duchastel (Director)

*Meeting called to order at 7.01pm in person and via Zoom*

### **A. Preliminaries:**

**Agenda** that the Board of Directors adopt the Kaslo & District Community Forest Regular Meeting Agenda of Feb 23, 2022.

Moved to adopt: Neil Johnson                      Carried

**Minutes** that the Board of Directors adopt the Kaslo & District Community Forest Regular Meeting Minutes of Jan 26, 2022

Moved to adopt: Neil Johnson                      Carried

### **Treasurer Report**

The Finance CTE to meet to discuss the Operations Reserve Goal.

Moved to adopt: Stephen Fawcett                      Carried

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## **AGENDA ITEMS**

### **B. Manager's Report**

Moved to adopt report: Greg Lay                      Carried

### **C. Items for Board Discussion**

1. AGM planning and timeline presented by Secretary Fawcett. Advertisement missed the last edition of Pennywise. It will be in the next addition which is only a week before the nomination deadlines etc. Advertisement will be posted on the Facebook page, website and there will still be 3 ads in publications before the AGM.
2. First Nations communications – Director Johnson stated the importance of board education and looking at the process involved. Board to invite Fraser Bonner, Archaeologist to speak at an upcoming Board meeting to share his experiences and the communications processed involved in his work with First Nations.

Board member introductions with Tyler.

**D. Governance**

1. AGM Resolutions - that the KDCFS Board of Directors submit the following resolutions to the 2022 AGM
  - That the KDCFS bylaws be changed - In 13 (4) the text starting with "Further, three weeks..." will be replaced with "Further, prior to such a meeting notice shall be published, at least twice, in an issue of a newspaper customarily circulating in Kaslo and Area D (if such a publication exists), on the Society's Web-page, and on social media."
  - That a new clause be added to the KDCFS bylaws - In 23 (1) add a new clause: (a) Every director must be a member in good standing (have a current-year's membership).
  - That new clauses be added to the KDCFS bylaws - In 25 (5) add new clauses: (a) completed nomination forms must be submitted by 30 days before the AGM. (b) both the nominators and the person being nominated must be members.

Moved to adopt as 3 separate resolutions to go to the AGM: Steve Anderson                      Carried

2. Read and review Policy Regarding Committees of the Society and Procedure for email decisions made by the KDCFS Board of Directors of Policy Manual (pg 9 and 10)
  - Pg 9 under Authority; Committees add a second bullet point: Committee members need not be Directors but will be appointed by the Board.                      Carried
  - Pg 10 change Procedure point 1 to: When a time-sensitive, inter-meeting decision is required, the Board member seeking the decision will consult with the Chair, and with their approval send an email message\* to all directors and CC it to the Management Team. If the Chair refuses the motion, the member can challenge the Chair (refer to Robert's Rules). The email message\* will include:

Carried

**E. Community Comments**

Letter from the Kaslo Housing Society brought to the Board's attention. Letter will be circulated and added to the March board meeting agenda.

**F. In-Camera**

None

Meeting adjourned at 8.09pm

Next Board Meeting: March 23<sup>rd</sup>, 2022